



ACADEMY OF  
MEDICAL SCIENCES

41 Portland Place

Academy of Medical Sciences  
41 Portland Place - Room Specs for Agents

	Max numbers							Rental rates			
	Boardroom	Dinner	Reception	Theatre	Classroom	U shaped	Cabaret	Half day	Full day	Evening	Weekend
<b>Ground floor</b>											
Laurie Landeau Room	24	32	60	38	18	20	24	£440	£660	£550	£550
Wolfson Conference Suite	30			70	20	24		£660	£880	£660	£880
Exhibition Area	20	24	50					£275	£440	£275	£275
Wolfson and Exhibition Area Combined			100					£715	£1,045	£715	£1,100
<b>First floor</b>											
John Newsom-Davis Council Chamber	28	56	90	72	28	21	30	£605	£990	£770	£990
John Newsom-Davis Reception Room	20	24	45	24	15	15		£385	£605	£605	£605
John Newsom-Davis Council Suite			90	125				£880	£1,430	£1,100	£1,430
Ann Rylands Room	10	10						£220	£330	£220	£330
Ann Rylands and Terrace combined			60					£440	£660	£660	£660
All 1st Floor Rooms and Terrace			200					£1,210	£1,980	£1,650	£1,980
<b>Basement</b>											
AMS 1	15			15	10	12		£154	£220		
AMS 2	15			15	10	12		£154	£220		
Syndicate Room	4								£110		

- Agents are entitled to commission on food and beverage and room hire only
- Registered charities and Fellows of the Academy of Medical Sciences are entitled to a 20% discount on all above mentioned room hire rates
- The John Newsom Davis Council Chamber and Wolfson Conference Suite have build in audio visual facilities which are included in the room hire price. All audio visual requirements for the other rooms are portable and can be purchased in addition to the rooms.

- Half day room hire is a 4 hour period during either 09.00 - 13.00 OR 13.30 - 17.30
- Full day room hire is based on a 9 hour period from 09.00 - 18.00
- Evening room hire is based on a four hour period from 18.00 - 22.00
- Any additional hire outside the above mentioned hours will be charged per hour at £150+VAT per hour per room
- Filming and photography hire rates will be quoted upon request
- Each event booking includes the following complimentary services

# Directional signage with your company logo displayed around the venue

# Cloakroom facilities

# Organiser's stationery box

# 1x flipchart and pens provided with every room booked

# Free Wi-Fi internet access throughout the building

# Manned reception desk (during business hours) with printing services available

**For more information please email [enquiries@41portlandplace.com](mailto:enquiries@41portlandplace.com)**